



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1	Month May	Year 2008		Day 30	Month April	Year 2009

Section A Reference and administration details

Charity name

Edington Music Festival Association

Other names charity is known by

EMFA

Registered charity number (if any)

1099266

Charity's principal address

192A Bravington Rd
London

Postcode W9 3AP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Fr Peter McGeary	Chair		
2	Justin Lowe	Treasurer		
3	Joy Cooke	Secretary		
4	Michael Cook	Administrator		
5	John Barnard			
6	Julian Thomas	Festival Director		
7	Peter Roberts	Festival Administrator		
8	Joe Harper			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
None	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
None		

Name of chief executive or names of senior staff members (Optional information)

N/A

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Unincorporated Association
Trustee selection methods (eg. appointed by, elected by)	Elected by Edington Music Festival Association membership at AGM.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

There is no formal training for new trustees. Informal briefings are carried out with new trustees.

The association is managed by the Executive committee Consisting of Chairman, Treasurer, Membership Secretary Administrator and other trustees elected or adopted inline with the governing document.

The EMFA was constituted to support the activities of the Edington Music Festival (the Festival). The Festival is a searate body under its own governance arrangements. The Edington Festival Director and Administrator are named members of the Executive Committee.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Charity's objects are to advance the education of the public in the arts, in particular by the provision of such assistance as shall be deemed to be charitable in furtherance of those purposes towards the work of the Edington Music Festival.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The primary activities of the EMFA are

- Fundraising
- Provision of grants to support the Edington Music Festival.

Grant requests are made to the Executive Committee and are reviewed at executive committee meetings.

Typical examples of grants that the EMFA would consider are:

- Funding for new music commissions
- Grants to cover major running costs of the Festival
- Grants to support other aspects of the Festival.

Additional details of objectives and activities (Optional information)

Generally all work of the EMFA is carried out on a voluntary basis however occasional grant requests may include payment for specific activities.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Chairman's Report for the year 2008-9

The main task of the Association is the administration and appropriate distribution of money. During the past year the following grants have been made by the Association:

- Core costs of the 2009 Festival
- A grant for the 2009 Festival Commission
- A grant for the hire of a chamber organ for the 2009 Festival

The arrangements put in place for a standing grant to be paid the Association upon receipt of a grant request from the Festival seem to be working smoothly; the grant funds 'core costs', which have been identified as printing, mailing, organ tuning, catering, hiring of facilities and insurance.

Last year there was a suggestion that the accumulating funds of the Association might be used to begin some kind of chorister bursary scheme, and this has been the subject of ongoing thought and discussion. As was pointed out last year, any such scheme would of course require the approval of the membership in order to proceed in any substantive way.

During the past year the PCC of Edington has agreed to the establishment of a Working Group to investigate the feasibility of building a new organ, and they have begun the process of investigating what might be possible. Naturally, the Association is interested in supporting this work and, as such, has agreed to fund these early investigations (principally engaging the services of an Independent Organ Advisor). Any progress in this area will naturally involve a great deal of thought and consultation. It is perhaps enough to say here that the Association is more than willing to offer and provide such practical, administrative or financial assistance to the PCC as might be deemed appropriate or helpful.

I must finally record my thanks to all the members of the Association Executive Committee for their dedication and hard work during the past year. They perform many important tasks, each of which ensure that the Festival runs as smoothly as it does.

Peter McGeary

Treasurer's Report

The financial year 1 May 2008 to 30 April 2009 has been another good year for the Edington Music Festival Association. We started the year with £44,203 in the bank and finished the year with funds of £44,631 with an excess of income over expenditure of £428.

Our membership subscriptions are in line with previous years and now the vast majority of this is paid by standing order. The collection plate income is healthy, especially when considering that the plate from two services are now goes to the parish. As last year no significant gifts were received. The Association benefited from high interest rates this year

although this is not expected to continue now that interest rates have dropped. CD sales from the festival week and newsletter now remain at a background level. No funds from gift aid claims were received during this period - these will fall into the 2009/10 accounts.

The Association's running costs continue to be very low and are expected to continue at a similar level and cover postage, administrative costs and CD purchases. During this year grants were awarded for:

- 2007 Festival core costs
- 2008 Festival commission
- 2008 Festival chamber organ hire
- 2008 Festival standing grant

It should be noted that this is the first year where the Association provided a standing grant of £10,000 to cover the core costs of the Festival.

The association maintains a reserves policy as recommended by the Charity Commission. The reserves fund is currently £12,000.

I am pleased to report that independent examiners reports have now been completed for 2006/7, 2007/8 and 2008/9 and that the examiners have reported that there are no concerns for all of these years.

Now that the Association is in a good financial state the Executive Committee continues to investigate further potential activities and projects that the Association may undertake in the future. The Executive Committee has decided to refrain from initiating any significant activities until more is known about potential work that might be required on the Priory organ.

Finally I would again like to thank the members of the association for their continued generosity which ensures that the Association and Festival remain in such a healthy state.

Justin Lowe
Association Treasurer

Section E

Financial review

Brief statement of the charity's policy on reserves

The EMFA maintains a reserves policy of £12,000 which is the amount that would be required to cover the commitments of the Festival in the event of having to cancel a Festival at the last minute.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's main sources of funding are:

- Donations from Festival attendees in the collection plate
- Membership fees
- Donations and gifts
- Gift aid
 - From Festival collection plate.
 - From membership fees

The investment policy is to keep EMFA funds in high interest bank accounts. Longer term investment mechanisms will be considered once we have a better view of future short and mid term commitments.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Fr Peter McGeary	Mr Justin Lowe
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date		